

## Memorandum of Understanding

To: Anthony Waas, AA Chair

From: Dawn Lehman, Associate Dean of Infrastructure, CoE

CC: Patrick Gibbs, Administrator, AA  
Michael Glidden, Facilities Specialist, CoE

Re: COE commitment of temporary space allocation in AERB to AA

Date: January 26, 2015

This memorandum addresses the temporary space allocation for graduate students in Professor Watts. The assigned space will include portion of AERB 341, AERB 341D, AERB 341E, and AERB 341F (please find space highlighted on the attached document). The space will be available for use for one-year (Feb. 1 2016) or until renovation of student space currently within the AA footprint is completed to house Professor Waas', which ever comes first. Note that the primary objective of the renovation is densification. If this objective is not achieved, AA will be required to find another solution to house this research group. The AERB Floor 3 space will remain assigned to CoE.

The attached drawing provides a floor plan of the temporarily assigned space. AA is responsible for completely vacating the space and ensuring that all equipment and supplies are removed upon vacating. Note that if this is not accomplished, AA will be responsible for any expenditures associated with cleaning the space.

